



City of Marine City
Finance Department
303 S. Water St.
Marine City, MI 48039
(810) 765-8846
memcdonald@marinecity-mi.org

Automatic Payment Authorization

WATER/SEWER UTILITY BILLS

The City of Marine City's automated bill payment program is an easy and convenient way to ensure your water/sewer fees are automatically deducted from your bank account each billing cycle. You qualify if you have a valid checking or savings account. Please note all information must be completed in full.

Date: _____

CUSTOMER INFORMATION

Customer Name: _____
(As it appears on your savings or checking account)

Contact Phone: _____ Email Address: _____

Billing Address: _____

City Utility Service Account No. or Address: _____

FINANCIAL INSTITUTION INFORMATION

Financial Institution Name: _____ Phone: _____

Financial Institution Address: _____

Debit My: _____ Savings Account (Attach deposit slip) _____ Checking (Attach voided check)

Account Number: _____ Routing Number: _____

AUTHORIZATION AGREEMENT

I hereby authorize the City of Marine City to withdraw from my bank account my water/sewer billing amount on the due date of the bill. This will remain in effect until written notice has been received by the City of Marine City in such a manner as to afford reasonable time to act on it.

Signature: _____ Date: _____

* If your account does not have sufficient funds to cover your bill, you will be assessed a processing fee of \$25.00 to cover our additional expenses. Your bank or credit union may also assess an overdraft charge. If you have any questions please call financial director, Mary Ellen McDonald at (810) 765-8847.